**BAND BOOSTER MINUTES**

**BUCKHORN HIGH SCHOOL BAND**

**Date: August 23, 2019**

**Time: 6:30pm**

**Board in Attendance:** President - Gordon King; First Vice President - LaVeta Solanto; Second Vice President - Michael Patch; Second VP Assistant - Heather Tewalt; Third Vice President - Melanie Jackson; Treasurer - Mary Miller; Treasurer Asst. - Nikka Shaneyfeld; Treasurer Asst. - Cyndi Sarkesian; Secretary - Kim Grantham; EAA – Michele Osmer

The meeting was called to order at 6:30 pm by Gordon King. Gordon briefly identified that the goals of the meeting were to discuss the purpose of the band booster association and to introduce the band board. Each board member would then review information pertaining to their area. There is a parent meeting every second Tuesday of the month. The new board transition occurs in May and the outgoing board sets the budget for the upcoming season based on their operational understanding of the band business.

**President, Gordon King:** Gordon covered the importance of participation in the booster organization and talked about how the band operates. The operating budget of the band comes from member fees and the proceeds from the concession stand. He stressed the importance of volunteering and attending the meetings. The band president also oversees the equipment crew and Gordon spoke about the efforts of the volunteers in building props and encouraged others to sign up and help.

**1st VP, LaVeta Solanto:** LaVeta thanked the parents for the great help during band camp, the medical tents, meal preparation and the current snack donations. LaVeta introduced her committee chair leads and identified that she still needed people to volunteer to chaperon the away game in Florence.

**2nd VP, Michael Patch:** Michael stressed the need for concession volunteers for this Friday night’s game. We are currently understaffed for the concession standard and the funnel tent. He reviewed the credits for concession volunteering and urged parents to get involved. Gordon and Michael stressed the importance of the concession stand in the operation of the band.

**3rd VP, Melanie Jackson:** Melanie reviewed the upcoming fundraising events. The FanCloth fund raiser has been delayed a little due to some technical difficulties but will be our first fund raising activity. This will be followed by several others through the year. Don’t forget El Monte fundraisers and Publix.

**Treasurer, Mary Miller:** Mary thanked everyone for paying the fees on time and identified that the next band fee is due in September. She reviewed the correct way to fill out the checks for the school to be able to cash them: blue and black ink, students name, phone number and cannot be over 10 days old. She identified the process and timeline for check deposits, charms updates and the credit from volunteering. Budget as presented is on track and there are a few areas that the board is watching.

**Secretary, Kim Grantham:** Kim as requested by Mr. Souder talked about the importance of turning in the band forms and identified that 14 students were still missing forms. She reviewed the numerous ways the band communicates and talked about the changes to the FaceBook page. The band show shirt was previewed.

The meeting was brought to a close at 7:00 pm with a motion to adjourn by Nikka Shaneyfelt and seconded by Cyndi Sarkesian.

**Action Items:**

Post the budget in Charms under documents. Circulate the meeting minutes.